CVR / IT Consulting

Commitment / Vision / ResultsSM

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PMP® Certification Exam Prep Bootcamp

Course Overview

The PMP® Certification Exam Prep Course is a four or five day instructor-led class designed to prepare project management practitioners for the Project Management Professional (PMP®) or Certified Associate in Project Management (CAPM®) examination. Course content and delivery is structured around The Guide to the Project Management Body of Knowledge (PMBOK®) Sixth Edition knowledge areas and supplemental exam material. It is designed to help PMP®/CAPM® candidates optimize their study and preparation time for the respective certification examinations. The topics covered include:

- Project Management Introduction
- Project Management Process Groups
- Project Integration Management
- Project Scope Management
- Project Schedule Management
- Project Cost Management
- Project Quality Management
- Project Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management
- Project Stakeholder Management

The PMBOK® Guide serves as the global standard for terminology and processes related to the project management discipline.

Who should attend

The course will assist any PMP® or CAPM® candidate in preparation for the certification examination.

Prerequisites

Participants should meet all PMI® requirements for taking the PMP® or CAPM® exam.

Course Information

- **Duration**: 4 days (8:00am to 6:00pm) or 5 days (8:30am to 4:30pm)
- **Delivery**: This course can be delivered virtually or onsite at your location
- **Typical class size**: 6 to 24 attendees
- **Participants receive:**
  - Comprehensive Student Guide
  - Study aids and tools
  - Supplemental Practice Exam that includes CD with simulated exam questions
  - Certificate of Participation
  - 35 Education Contact Hours in Project Management
- **Course I.D. Number:** 2035

Why should I take this course?

- Experienced project managers will obtain a vocabulary and framework that lends structure and perspective to the wealth of experience they already have.
- Participants received expert instruction that will assist them in passing the certification exam
- Those interested in taking the PMP® or CAPM® exam will receive the required number of project management training hours.

Available through CVR/IT Consulting LLC

Course Outline

I. Introduction to PMP® and CAPM® Certifications
- Preliminary Assessment (Practice Test)
- Application Requirements
- Exam Fee Structure
- Exam Specifications and Requirements
- Continuing Certification Requirements
- Exam Overview

II. Project Management Essentials
- Basic Terms and Definitions
- Triple Constraint Model
- Stakeholder Analysis
- Project Organizations

III. Project Management Knowledge Areas & Processes
- PM Guide Layout
- Life-Cycle Process Groups
- Project Management Processes
- Project Management Knowledge Areas
- Practice Quiz – Project Management Foundation

IV. Project Integration Management
- Develop Project Charter
- Develop Project Management Plan
- Direct and Manage Project Work
- Manage Project Knowledge
- Monitor and Control Project Work
- Perform Integrated Change Control
- Close Project or Phase
- Practice Quiz – Integration Management

V. Project Scope Management
- Plan Scope Management
- Collect Requirements
- Define Scope
- Create WBS
- Validate Scope
- Control Scope
- Practice Quiz – Scope Management

VI. Project Schedule Management
- Plan Schedule Management
- Define Activities
- Sequence Activities
- Estimate Activity Durations
- Develop Schedule

- Control Schedule
- Practice: Network Diagramming & CPM
- Practice Quiz – Schedule Management

VII.   Project Cost Management
- Plan Cost Management
- Estimate Costs
- Determine Budget
- Control Costs
- Practice: Earned Value Analysis
- Practice Quiz – Cost Management

VIII.   Project Quality Management
- Plan Quality Management
- Perform Quality Assurance
- Control Quality
- Practice Quiz – Quality Management

IX.   Project Resource Management
- Plan Resource Management
- Estimate Activity Resources
- Acquire Resources
- Develop Team
- Manage Team
- Control Resources
- Practice Quiz –Resources Management

X.   Project Communications Management
- Plan Communications Management
- Manage Communications
- Monitor Communications
- Practice Quiz – Communications Management

XI.   Project Risk Management
- Plan Risk Management
- Identify Risks
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Plan Risk Response
- Implement Risk Responses
- Monitor Risks
- Practice Quiz – Risk Management

XII.   Project Procurement Management
- Plan Procurement Management
- Conduct Procurements
- Control Procurements
- Practice Quiz – Procurement Management

XIII.   Project Stakeholder Management
- Identify Stakeholders
- Plan Stakeholder Management
- Manage Stakeholder Engagement
- Monitor Stakeholder Engagement

XIV.   Conclusion
- Course Review and Summary
- Simulation Exam

Learning Approach

- A highly experienced instructor will use interactive lecture format, group discussions, practice exams and other techniques to drive home the essential points of this material
- Multiple modes of learning are exercised during the course: Visual, Auditory and Kinesthetic/Tactile
- Students take a practice test at the end of each section of the course
- Exercises during training drive memorization of critical information
- We will build on your prior project management experience, while providing you with the structure and vocabulary needed to pass the certification exam.
- You will receive guidance on how to develop a personal study plan that can fully prepare you to sit for the exam.
- If you have had no prior formal training in project management, you will find that the clarity of the material and direct presentation style of the instructor will make the subject matter easy to understand.

What Previous Attendees Have Said:

"Highly recommended preparation course. It helped me pass on my first attempt."

"This course allowed me to optimize my study and preparation time."

"The study tools, techniques, and recurring themes were a great aide in my preparation. I am confident and optimistic that I am ready for the exam!"

Cost and Availability

We can arrange onsite or virtual training to suit your requirements. Contact us for latest pricing information:

http://www.cvr-it.com