

People in Projects: Foundation for Project Success

Course Overview

The Challenge

People are the ultimate source of project success and failure. This has been documented over and over again in the CHAOS Study by the Standish Group. While capable of great accomplishments, people are also the usual cause of project failure through unrealistic expectations, poor communication, lack of executive support, inadequate customer involvement and much more. If we are to make our projects reproducibly successful, we must find solutions to these problems.

The Solution

This course moves beyond the standard project management curriculum by speaking directly to the primary causes of project success and failure. Every topic provides insight into root cause and then presents steps that participants can take to turn potential weakness into a source of strength. Participants are led through a series of exercises, each of which contributes to a Personal Action Plan. They leave with concrete, actionable plans that they can use to overcome obstacles, energize their work environment, and leverage the skills and aspirations of everyone involved in their project. Learning Objectives include:

- Learn the factors that can make or break a project or program
- Bring a Business Perspective into your projects
- Understand the true value in each project role
- Discover how to make meetings effective in your organization
- Learn how everyone can win the Estimation Game
- Gain a deeper appreciation of what it means to deal with Resistance to Change
- Discover how to make Opportunities appear in a sea of Risk
- Find out how to turn Lessons Recorded into Lessons Learned
- Learn what you can do to create a Culture of Success

Who should attend

Project Managers, Managers of Project Managers, Functional Managers and Executives with project responsibility, Project Management Office staff

Prerequisites

This course assumes familiarity with basic project management concepts as well as some experience in the planning and execution of projects.

Course Information

- **Duration:** 4 days (Can be customized in 2 or 3 day formats)
- **Typical class size:** 6 to 24 attendees

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- **Participants receive:**
 - PMP®-certified instruction
 - Student Guide
 - CD packed with high quality Project Management templates
 - Certificate of Participation
 - 24 PDUs / Contact Hours in project management education
- **Course I.D. Number:** 3015

Course Outline (Topics vary with duration of course)

Introduction

- Sources of project success
- Human Factors at work
- Why people are the source of project success and failure
- Critical role of the Project Manager
- Leveraging the power of each project role
- How to survive in a dysfunctional organizational culture

Project Initiation

- Human Factors approach to defining a project
- Distinguishing Business Goals from Project Objectives
- Surviving the lunacy of project estimation
- Managing expectations
- The Project Charter – essential tool for gaining consensus

Project Planning

- Objectives, Best Practices and Roles
- A Human Factors view of project planning
- Enhanced Stakeholder Analysis
- Good Meetings Practice
- The Leader / Manager in each of us
- The Energized Project Team
- Client Rapport
- Impact of organizational culture on project planning

Project Execution & Control

- Objectives, Best Practices and Roles
- A Human Factors view of project execution and control
- Effective Project Status
- Finding Opportunity in a Sea of Risk
- Leading people to embrace change
- Getting decisions when you need them
- Impact of culture on project execution and control

Project Close

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- Why Lessons Learned Aren't and what we can do
- Getting credit for work well done
- The Art of Celebration
- Impact of culture on project close

Wrap-Up Discussion

Learning Approach

- A highly experienced instructor will use interactive lecture format, numerous hands-on exercises, team activities, group discussions, individual discovery and other techniques to drive home the essential points of this material
- We will build on your prior experience in this topic, while providing you with a structure and vocabulary to use in all of your future projects.
- If you have modest project management knowledge, you will find that the clarity of the material and direct presentation style of the instructor will make the subject matter easy to understand.
- You will receive a Student Guide which will help you follow the material, take notes and retain what you learned so that you can apply it on your job.

Why should I take this course?

- This course will help you, your project teams and your stakeholders to resolve numerous difficult issues.
- **People in Projects** delves into areas of project management that, although seldom discussed, are nonetheless central to project success. Take home a whole new set of tools and techniques.
- Take this course and learn what you can do to ensure that your projects get off to a great start and stays there all the way to the finish line.

Cost and Availability

We can arrange onsite training to suit your requirements. See our website for the latest pricing information:

<http://www.cvr-it.com>

Licensing

This course is available under license to qualified Training Providers. We deliver a full set of courseware materials including instructor slides, instructor manual and student guide. Train the Trainer instruction is available to ensure that all providers adhere to the same high level of course delivery. For more information, contact us at

info@cvr-it.com