

Bringing a Project to a Safe Landing

Workshop Overview

The Challenge

Transition is that period of time that spans implementation of a project's deliverables and initial use of those deliverables by the customer. The amount of Business Value that a project delivers depends critically on how well the work of Transition is carried out. Yet, in today's project management practice, this aspect of the project is not always well planned and executed. In fact, this is just the place where shortcuts may be taken when time and money run short, with the result that generation of Business Value is severely impaired.

The Solution

This half-day workshop focuses on the steps necessary to prepare for and execute the work of Transition. The material includes definition of the project processes involved, discussion of common roadblocks and success factors, and review of the benefits of formally managing Project Transition. Participants leave with a new set of concepts and tools that can be applied to any project.

Who should attend

This workshop will be of value to project team members, project managers, managers and supervisors of business staff involved in integrating projects into ongoing operations or in maintenance of project output, and anyone concerned with ensuring that projects live up to their promise of Business Value.

Learning Objectives – Understand the following:

- The product lifecycle
- The importance of planning for Business Value
- The impact of change on an organization
- How roles and responsibilities change at the end of the project
- Aspects of Transition in a typical IT project
- Transition project phases
- How to prepare for Transition
- How to prepare stakeholders to receive the product
- How to effectively execute the handoff
- How to maximize the project's Business Value
- What to report to management when it's all done

Workshop Information

- **Duration:** ½ day
- **Typical class size:** 6 to 40 attendees
- **Participants receive:**
 - PMP®-certified instruction

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- Student Guide
- Certificate of Participation
- 3 PDUs / Contact Hours in project management education
- **Course I.D. Number:** 7040

Learning Approach

- A highly experienced instructor will use interactive lecture format, numerous hands-on exercises and group discussions to drive home the essential points of this material
- We will build on your prior experience in this topic, while providing you with a structure and vocabulary to use in future organizational change engagements.
- If you have modest project management knowledge, you will find that the clarity of the material and direct presentation style of the instructor will make the subject matter easy to understand.
- You will receive a Student Guide which will help you follow the material, take notes and retain what you learned so that you can apply it on your job.

Why should I take this workshop?

- This course explains how to effectively prepare for the transition from project to ongoing operations.
- Attendees take home a whole new set of tools and techniques that can make them more effective in their work.
- Project Teams actively engaged in a project can effectively use this workshop to do the planning for Transition in their project.

Cost and Availability

We can arrange onsite training to suit your requirements. See our website for the latest pricing information:

<http://www.cvr-it.com>

Licensing

This workshop is available under license to qualified Training Providers. We deliver a full set of courseware materials including instructor slides, instructor manual and student guide. Train the Trainer instruction is available to ensure that all providers adhere to the same high level of course delivery. For more information, contact us at

info@cvr-it.com