

Launch Your PMO

Workshop Overview

The Challenge

The Project Management Office can be one of the most important investments that your organization has ever made. But PMO mortality rate is high. PMOs have a reputation for either working very very well, or ending in a very bad way. You're not sure you want to take the risk. Is there anything you can do to ensure that your PMO will be one of the good ones?

The Solution

A new PMO is likely to succeed if there is strong organizational support for its mission and work.

Launch Your PMO addresses the real-life lessons that come from living through both successes and failures. The tips and techniques shared in this workshop include steps you can take that will get your PMO off to a strong start. During the workshop, participants actually begin the work of writing a charter that can build stakeholder support. Common pitfalls and steps to avoid them are clearly covered. Take this workshop and design a PMO that your organization will appreciate and use.

Who should attend

Anyone responsible for PMO startup and development, PMO staff, managers with PMO responsibility, and any executive who is thinking about using a PMO to improve project results.

Learning Objectives – Understand the following:

- PMO Fundamentals
- PMO Benefits and Challenges
- Types of PMO Organizations
- What the PMO can do to make a difference
- Where the PMO fits in the organization
- Building stakeholder support for the PMO
- Value of the PMO Charter
- How to develop an effective charter
- Exercise: Write a first draft of your PMO Charter
- Do's and Don'ts of PMO Implementation

Class Information

- **Duration:** ½ day
- **Typical class size:** 10 or more
- **Participants receive:**
 - PMP®-certified instruction
 - Student Guide
 - Certificate of Participation

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- 3 PDUs / Contact Hours in project management education
- **Course I.D. Number:** 7054

Learning Approach

- A highly experienced instructor will use interactive lecture format, numerous hands-on exercises, team activities, group discussions, and other techniques to drive home the essential points of this material
- We will build on your prior experience in this topic, while providing you with a structure and vocabulary to use during your PMO implementation.
- If you have modest experience with PMOs, you will find that the clarity of the material and direct presentation style of the instructor will make the subject matter easy to understand.
- You will receive a Student Guide which will help you follow the material, take notes and retain what you learned so that you can apply it on your job.

Why should I take this workshop?

- We will present you with critical DOs and DON'Ts that ensure successful PMO startup.
- You will actually begin the work of PMO definition.
- If you are new to the PMO concept, the exercises in this workshop can provide insights into important techniques for obtaining buy-in to your PMO.
- All participants take home a set of tools and techniques to help them deal with all aspects of PMO planning and execution.
- Take this workshop and learn how to avoid many of the problems that PMO managers most often encounter.

Cost and Availability

We can arrange onsite training to suit your requirements. See our website for the latest pricing information or call us for special pricing:

<http://www.cvr-it.com>
1-800-877-8129

Licensing

This workshop is available under license to qualified Training Providers. We deliver a full set of courseware materials including instructor slides, instructor manual and student guide. Train the Trainer instruction is available to ensure that all providers adhere to the same high level of course delivery. For more information, contact us at

info@cvr-it.com
1-800-877-8129